



## FISHAMERICA FOUNDATION APPLICATION

I. Reference Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ (FAF use only)

II. Applicant Information:

- A. Organization (to be named as grantee)
- B. Address of Organization
- C. Organization Web Site Address
- D. Employer Identification Number (EIN)

III. Project Contact

- A. Project Officer and Title
- B. Address of Contact (if different from above)
- C. Phone
- D. Fax
- E. Email

IV. Project Information

- A. Project Name (name should briefly describe location and type of project)
- B. Project Location (City, State, County)
- C. Type of Ecosystem (lake, stream, river, coastal, etc.)
- D. Project Type (streambank restoration, fish passage improvement, habitat improvement, etc.)
- E. Names of **sportfish** that will benefit from project
- F. Is public access to the resource available? (Describe the access points)
- G. Describe fishing and boating access and uses.
- H. Is project site publicly or privately owned? (Provide details)
- I. Project Start and End Dates
- J. Name and Address of Local Newspaper

V. Volunteers

- A. Number of Volunteers
- B. Total Volunteer Hours
- C. Details of Volunteer Activities

- VI. Amount of funds requested
- VII. Please list all local, state and federal permits for the project. Please also indicate the status of these permits (applied for, pending, received)
- VIII. Objectives **Executive Summary of Project** (one paragraph)
- A. Objectives of project;
  - B. Concise project summary;
  - C. Expected results of project.
- IX. Project Description and Need
- A. Describe the specific resource, educational and/or socio-economic needs the project will address;
  - B. Describe the specific on-the-ground activities to be undertaken on-site to achieve the project objectives;
  - C. Describe the specific site for the on-the-ground activities including nearby landmarks;
  - D. Clearly identify the specific measures of success (i.e.: acres of habitat restored or created, river miles restored, pond acreage pond, number of fish stocked);
  - E. Describe the planned monitoring activities after the project is complete (monitoring is important to the success of each project, although FishAmerica does not provide funding for monitoring);
  - F. Explain if the project is part of a larger local or regional effort and list other project partners.
- X. Timeline of Project Activities. Provide a detailed timeline of the project including the design and permitting phase, on-the-ground activities, and pre- and post-project monitoring activities.
- XI. Budget (Note: Please refer to FishAmerica Foundation guidelines to determine eligible budget items. All grants are for one year only.)
- A. FishAmerica Funds Requested (detailed narrative of all proposed expenditures);
  - B. Total Project Cost (detailed narrative of all expenditures);
  - C. Matching Contributions and Source (detailed narrative of all cash and in-kind contributions and sources, both federal and non-federal).

### Budget Table

Item <sup>1</sup>	Total Cost	FAF Requested Funds	2	2	2	2
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**Salaries**

1	\$	\$	\$	\$	\$	\$
2	\$	\$	\$	\$	\$	\$
3	\$	\$	\$	\$	\$	\$

**Contracted Services**

1	\$	\$	\$	\$	\$	\$
2	\$	\$	\$	\$	\$	\$
3	\$	\$	\$	\$	\$	\$

**Supplies and Materials**

1	\$	\$	\$	\$	\$	\$
2	\$	\$	\$	\$	\$	\$
3	\$	\$	\$	\$	\$	\$

**Other Labor**

1	\$	\$	\$	\$	\$	\$
2	\$	\$	\$	\$	\$	\$
3	\$	\$	\$	\$	\$	\$

<b>Total Costs</b>						
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1. Be sure to list out each expenses line item and describe the expense in the budget narrative.
2. Be sure to name all other donors for the project.

### Matching Funds

Project Partner <sup>1</sup>	Amount	Cash/In-Kind	Federal or Non-Federal
<b>Total</b>			

**1. Be sure to list the name of all project partners.**

XII. Contact at State Natural Resource Agency (This person should be a fisheries biologist.)

- A. Name and Title
- B. Agency
- C. Address
- D. Phone
- E. Fax
- F. Email Address

XIII. Applicant Signature

\_\_\_\_\_

Signature of Project Officer

\_\_\_\_\_

Date

**Please send your complete application packet (including a letter of support from the state resource agency and a copy of the applicant's 501(c)3 letter to:**

Grant Applications  
 FishAmerica Foundation  
 225 Reinekers Lane, Suite 420  
 Alexandria, Virginia 22314